



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, January 24, 2017 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens	Ward Two
Travis Read.....	Ward Three
Robert Karr, Vice Mayor	Ward Four
Buddy Garvin	Ward Five
Jason Barnett	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton.....	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the December 27, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for January 4, 2017 through January 17, 2017. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, authorization of payment to KATCON, Inc., Invoice Payment #7, in the amount of \$ 17,007.85 for Construction Services related to Washington Avenue Pavement Reconstruction Project and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- D. Consider and act upon, authorizing the Mayor to sign the Contractor's Pay Request No. 1 in the amount of \$758,765.00 for the contract with Utility Technology Services, Inc. for the new AMI System Project and approving Pay Request No. 1. *(Toni Ervin, Chief Financial Officer)*
- E. Concur with the Mayor's appointment of Kevin Priddle to the McAlester Regional Health Center Board for a term expiring February 28, 2023. *(John Browne, Mayor)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2568 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2016-17; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA; AMENDING McALESTER CITY CODE CHAPTER 106, UTILITIES, ARTICLE II, DIVISION 4,

**SUBDIVISION III, SECTION 106-144, FIRE HYDRANTS,
REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING
FOR SEVERABILITY.**

SCHEDULED BUSINESS

1. Consider and act upon, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

2. Consider and act upon, an Ordinance of the City of McAlester; amending Chapter 106, Utilities, Section 106-144, Fire Hydrants, repealing all conflicting ordinances, and providing for severability. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve the amended Fire Hydrants Ordinance.

3. Consider and act upon, authorizing the purchase from Hudiburg Fleet Services (1) New and Unused 2017 Chevrolet Tahoe 4X4 Special Support Vehicle for the Fire Department on State of Oklahoma Purchasing Contract SW0035 pursuant to Section 2-275 of the McAlester City Code. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve authorizing the purchase from Hudiburg Fleet Services (1) New and Unused 2017 Chevrolet Tahoe 4X4 Special Support Vehicle for the Fire Department on State of Oklahoma Purchasing Contract SW0035 pursuant to Section 2-275 of the McAlester City Code.

4. Consider and act upon, acceptance and authorizing the Mayor to sign Change Order No. 1 from Cooks Consulting, LLC for a net deduction of (\$ 3,170.00) on the 2015 CDBG Water Projects #1 & 2. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

Executive Summary

The recommendation is to accept and authorize the Mayor to sign this Change Order from Cooks Consulting, LLC for a net deduction of (\$ 3,170.00) on the 2015 CDBG Water Projects #1 & 2.

5. Consider and act upon, accepting the bid amount of \$255,899.00 from Allen Oilfield Electric, LLC, and authorizing the Mayor to sign the Notice of Award and the loan documents with First National Bank for work involving the replacement of the High Service Pump Motor Control Center (MCC). *(Dale Burke, Infrastructure Solutions Group, LLC)*

Executive Summary

The recommendation is to enter into an agreement with Allen Oilfield Electric, LLC for the Total Bid equal to \$255,899.00 and authorize the Mayor to sign the loan documents with First National Bank for the replacement of the High Service Pump Motor Control Center (MCC).

- 6. Consider and act upon, authorizing the Mayor to sign the Contractor’s Final Pay Estimate (Retainer) for the contract with H & G Paving Contractors for A Street Asphalt Street Repairs and accept the project as completed. *(Peter Stasiak, City Manager,)*

Executive Summary

Motion to authorize the Mayor to sign the final payment of \$11,010.45 for the A Street Asphalt Street Repairs and accept the project as completed.

- 7. Consider and act upon, approval of the Employee Benefit Program Consulting Services Agreement between the City of McAlester and Dillingham Benefits, LLC. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Approve and authorize the Mayor to sign the Employee Benefit Program Consulting Services Agreement.

- 8. Discussion and presentation of the Mid-Year Review of Fiscal Year 2016-2017. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Mid-Year Review of Fiscal Year 2016-2017 Budget.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the January 10, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*

- Confirm action taken on City Council Agenda Item B, regarding claims ending January 17, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 7, approval of the Employee Benefit Program Consulting Services Agreement between the City of McAlester and Dillingham Benefits, LLC. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the January 10, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending January 17, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, authorization of payment to KATCON, Inc., Invoice Payment #7, in the amount of \$ 17,007.85 for Construction Services related to Washington Avenue Pavement Reconstruction Project and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account . *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item D, authorization for the Mayor to sign the Contractor's Pay Request No. 1 in the amount of \$758,765.00 for the contract with Utility Technology Services, Inc. for the new AMI System Project and approving Pay Request No. 1. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance of the City of McAlester; amending Chapter 106, Utilities, Section 106-144, Fire Hydrants, repealing all conflicting ordinances, and providing for severability. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 4, acceptance and authorizing the Mayor to sign Change Order No. 1 from Cooks Consulting, LLC for a net deduction of (\$

3,170.00) on the 2015 CDBG Water Projects #1 & 2. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

- Confirm action taken on City Council Agenda Item 5, acceptance of the bid amount of \$255,899.00 from Allen Oilfield Electric, LLC, and authorizing the Mayor to sign the Notice of Award and the loan documents with First National Bank for work involving the replacement of the High Service Pump Motor Control Center (MCC). *(Dale Burke, Infrastructure Solutions Group, LLC)*
- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign the Contractor's Final Pay Estimate (Retainer) for the contract with H & G Paving Contractors for A Street Asphalt Street Repairs and accept the project as completed. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 7, approval of the Employee Benefit Program Consulting Services Agreement between the City of McAlester and Dillingham Benefits, LLC. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the December 27, 2016 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of January, 2017. *(Toni Ervin, CFO)*

ADJOURN MRTA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2017 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk