



McAlester City Council

NOTICE OF MEETING

Revised Special City Council Agenda

Tuesday, January 31, 2017 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

- John Browne Mayor
Weldon Smith Ward One
Cully Stevens Ward Two
Travis Read Ward Three
Robert Karr, Vice Mayor Ward Four
Buddy Garvin Ward Five
Jason Barnett Ward Six
- Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

ROLL CALL

SCHEDULED BUSINESS

1. Concur with the reappointment of Judge Deborah Hackler as McAlester Municipal Court Judge for a term beginning February 13, 2017 and ending February 12, 2019. *(Peter Stasiak, City Manager)*

Executive Summary

Concur with the reappointment of Judge Hackler as Municipal Court Judge and upon approval, to administer the Oath of office.

2. Consider and act upon, authorization of payment in the amount of \$165,263.32 to the Oklahoma Department of Transportation for the city's portion of the Carl Albert Signal Replacement Project. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to approve payment to the Oklahoma Department of Transportation in the amount of \$165,263.32 for the city's portion of the Carl Albert Signal Replacement Project.

3. Consider and act to authorize the Mayor's appointment of a sub-committee of the McAlester City Council to investigate a personnel complaint against a council employee, and to make findings and recommendations. The sub-committee is to be comprised of three (3) council members. *(John Browne, Mayor)*

Executive Summary

Discussion.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2017 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk



McAlester City Council

AGENDA REPORT

Meeting Date: January 31, 2017 Item Number: 1
Department: _____
Prepared By: _____ Account Code: _____
Date Prepared: January 25, 2017 Budgeted Amount: _____
Exhibits: _____

Subject

Concur with the reappointment of Judge Deborah Hackler as McAlester Municipal Court Judge for a term beginning February 13, 2017 and ending February 12, 2019.

Recommendation

Concur with the reappointment of Judge Hackler as Municipal Court Judge and upon approval, to administer the Oath of office.

Discussion

Per McAlester City Code, Section 34-52, the official term of the judge expires on February 12th each odd-number year.

Approved By

| | <i>Initial</i> | <i>Date</i> |
|-----------------|------------------------------|----------------|
| Department Head | | |
| City Manager | P. Stasiak <u><i>PJS</i></u> | <u>1-25-17</u> |



McAlester City Council

AGENDA REPORT

Meeting Date: January 31, 2017 Item Number: 2
Department: _____
Prepared By: _____ Account Code: _____
Date Prepared: January 27, 2017 Budgeted Amount: _____
Exhibits: 4

Subject

Consider and act upon, authorization of payment in the amount of \$165,263.32 to the Oklahoma Department of Transportation for the city's portion of the Carl Albert Signal Replacement Project.

Recommendation

Motion to approve payment to the Oklahoma Department of Transportation in the amount of \$165,263.32 for the city's portion of the Carl Albert Signal Replacement Project.

Discussion

Approved By

Initial

Date

Department Head

City Manager

P. Stasiak

PJS

1-27-17

CITY OF McALESTER

First & Washington
PO BOX 578
McAlester OK 74502-0578
(918) 423-9300

PURCHASE ORDER

| PO Number | Date | Vendor # | Payment |
|-----------|-----------|-----------|---------|
| 16-00593 | 9/13/2016 | 01-000196 | |

SHOW PURCHASE ORDER NUMBER ON ALL INVOICES, SHIPPING PAPERS, CORRESPONDENCE AND CONTAINERS.

ISSUED TO: OKLA DEPT OF TRANSPORTA
COMPTROLLER DIVISION
200 N.E. 21ST STREET
OKLAHOMA CITY, OK 73105-32

SHIP TO: CITY MANAGER
28 E. WASHINGTON, PO BOX 5
McALESTER, OK 74502
PETER STASIAK

I hereby certify the articles listed have been received or services performed and this claim is approved for payment.

NAME

DATE

| ITEM | UNITS | DESCRIPTION | G/L ACCOUNT | PRICE | AMOUNT |
|------|-------|---|-------------|-------|------------|
| 1 | | REPLACE SIGNAL-CARL ALBRT 41 -5863401 CITY PORTION OF CARL ALBERT SIGNAL REPLACEMENT | | | 179,500.00 |

\$165,263.32

| | |
|----------------------|------------|
| TOTAL THIS PO | 179,500.00 |
|----------------------|------------|

AFFIDAVIT

STATE OF (_____) COUNTY OF (_____)

The undersigned person of says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services or materials) as shown by the invoice have been (completed or supplied) in accordance with the plans, specification, orders, requests or contract furnished or executed by the affiant. Affiant further states that (s)he has made no payment, directly or indirectly to an elected official, officer or employee of the purchasing agency or money or any other thing of value to obtain payment.

Contractor (_____)

Subscribed and sworn to before me this _____ day of _____

Notary (_____)

THIS DOCUMENT IS SUBJECT TO
THE APPROVAL OF THE GOVERNING BOARD.

Peter Stasiak 9-14-16
DIVISION DIRECTOR

Toni Ewan
COMPTROLLER

Peter Stasiak

From: Ashley Hawkins <AHAWKINS@ODOT.ORG>
Sent: Friday, January 27, 2017 10:50 AM
To: Peter Stasiak; Tarek Maarouf
Cc: Chad Pendley; Anthony Echelle; Jeramey Mack
Subject: FW: CO 485
Attachments: Traffic 485TempBidTabs.pdf

Pete,

The attached project has been let through our bidding process and is scheduled to be presented to our Commission for award and approval on February 6th.

In order for this to be presented we will need the city to submit payment for the agreed split based off of bid amounts. The current city participation cost is \$165,263.32, based upon bid prices. This number could rise or reduce after construction is completed based on actual cost. If this occurs your participation amount will adjust accordingly. I have attached the actual bid tabs to this email for your reference. I will also forward you a previous invoice that was based on engineering estimates, however this amount has reduced to the number referenced above.

Please advise or feel free to call me on my cell

Thanks

Ashley Hawkins PE
Division 2 Maintenance Engineer
CELL (580)271-2547
OFFICE (580)298-3371

From: Chad Pendley
Sent: Thursday, January 26, 2017 2:32 PM
To: Ashley Hawkins; Jeramey Mack
Cc: Anthony Echelle
Subject: FW: CO 485

Bid tabs for McAlester signal project.

Chad A. Pendley, P.E.
ODOT-Chief Traffic Engineer
(405) 521-2861

From: Kristie Drury
Sent: Friday, January 20, 2017 10:34 AM
To: Chad Pendley; David Glabas; Jami Short; Tarek Maarouf
Subject: CO 485

Here is the bid tabs for CO 485.



Kristie Drury, PE

PACKET: 14994 SPECIAL CLAIMS 1/31/2017

VENDOR SET: 01

FUND : 41 CIP FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|------------|------------------|---|---------------------|------------|
| 01-000196 | OKLA DEPT OF TRANSPORTA | I-16-00593 | 41 -5863401 | CAPITAL OUTLA REPLACE SIGNAL-CARL ALBRT | 081702 | 165,263.32 |
| | | | | FUND 41 CIP FUND | TOTAL: | 165,263.32 |
| | | | | | REPORT GRAND TOTAL: | 165,263.32 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|-----------|-----------------------------|----------------------------|------------|---------------------|----------------------------|------------------------|----------------------------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| 2016-2017 | 41 -5863401 | CAPITAL OUTLAY TRAFFIC CON | 165,263.32 | 175,000 | 9,736.68 | | |
| | ** 2016-2017 YEAR TOTALS ** | | 165,263.32 | | | | |

NO ERRORS

** END OF REPORT **



McAlester City Council

AGENDA REPORT

Meeting Date: January 31, 2017
Department: City Council
Prepared By: John Browne, Mayor
Date Prepared: January 25, 2017

Item Number: 3
Account Code: _____
Budgeted Amount: _____
Exhibits: _____

Subject

Consider and act to authorize the Mayor's appointment of a sub-committee of the McAlester City Council to investigate a personnel complaint against a council employee, and to make findings and recommendations. The sub-committee is to be comprised of three (3) council members.

Recommendation

Discussion.

Discussion

Approved By

Department Head
City Manager

P. Stasiak

Initial

PJS

Date

1-27-17