



# McAlester City Council

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## NOTICE OF MEETING

### City Council and Audit & Finance Advisory Committee Workshop/Meeting Agenda

Tuesday, April 11, 2017 – 5:45 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne ..... Mayor  
Weldon Smith ..... Ward One  
Cully Stevens ..... Ward Two  
Travis Read..... Ward Three  
Robert Karr, Vice Mayor ..... Ward Four  
Buddy Garvin ..... Ward Five  
Jason Barnett ..... Ward Six  
Peter J. Stasiak ..... City Manager  
William J. Ervin ..... City Attorney  
Cora M. Middleton ..... City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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#### **ROLL CALL**

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## **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

## **CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the March 14, 2017, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for March 22, 2017 through April 4, 2017. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, authorizing the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2017 through June 30, 2018. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon, authorizing the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2017. *(Toni Ervin, Chief Financial Officer)*
- E. Consider and act upon, to concur with Oklahoma Municipal Assurance Group denial of Claim No. 203145-LR. *(Cora Middleton, City Clerk)*
- F. Consider and act upon, a request by the Italian Festival Foundation to partner with them for the rental fee for the use of the Southeast Expo Center for the Annual Italian Festival set for May 12, 13, & 14<sup>th</sup>, 2017 in the amount of \$2,125.00. *(Mel Priddy, Community Services)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

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## **PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

### **A PUBLIC HEARING ON THE PROPOSED CAPITAL PROGRAM FOR FY2017/2018-2021/2022 FOR THE CITY OF MCALESTER.**

### **AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2568 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2016-17; REPEALING ALL**

**CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**CONSIDER AND ACT UPON AN ORDINANCE OF THE CITY OF MCALESTER ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF MCALESTER, OKLAHOMA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE; AND DECLARING AN EMERGENCY.**

**SCHEDULED BUSINESS**

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- 1. Discussion of the 5-Year Capital Improvements Plan for FY 2017/18-2021/22. *(Peter Stasiak, City Manager)*

Executive Summary

Review and discussion of proposed plan and updates.

- 2. Presentation and discussion of the Master Design Plan of a new Sports Complex being proposed by the McAlester Sertoma Club. *(Aaron Heathcock, McAlester Sertoma Club)*

Executive Summary

Presentation and discussion of the proposed plan.

- 3. Consider and act upon, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

- 4. Consider and act upon, an ordinance enacting a new Code for the City of McAlester; providing for a repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and this ordinance shall become effective; and Declaring an Emergency. *(Cora Middleton, City Clerk)*

Executive Summary

Approve the ordinance enacting a new Code for the City of McAlester.

- 5. Consider and act upon, approval to purchase and outfit one new and unused 2017 Dodge Charger police vehicle. *(Gary Wansick, Chief of Police)*

Executive Summary

Motion to approve the purchase *and outfit one* new and unused 2017 Dodge Charger.

6. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

**Executive Summary**

Motion to approve the funds needed for the accessory package for the new Chief – 1, 2017 Chevy Tahoe. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. Approximate cost \$16,250.00.

7. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

**Executive Summary**

Motion to approve the funds needed for Firefighter Skills training materials. Approximate cost \$1,000.00.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

**RECESS COUNCIL MEETING**

**CONVENE AS McALESTER AIRPORT AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the March 28, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 4, 2017. *(Toni Ervin, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item C, authorization for the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2017 through June 30, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, an ordinance enacting a new Code for the City of McAlester; providing for a repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and this ordinance shall become effective; and Declaring an Emergency. *(Cora Middleton, City Clerk)*

#### ADJOURN MAA

#### **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the March 28, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 4, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, authorization for the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2017 through June 30, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the fiscal year ending June 30, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2568 which established the budget for fiscal year 2016-17; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, an ordinance enacting a new Code for the City of McAlester; providing for a repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such Code; and providing when such Code and this ordinance shall become effective; and Declaring an Emergency. *(Cora Middleton, City Clerk)*

#### ADJOURN MPWA

**RECONVENE COUNCIL MEETING**

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**ADJOURNMENT**

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**CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2017 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**