



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, July 11, 2017 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Cully Stevens .....	Ward Two
Travis Read .....	Ward Three
Robert Karr, Vice Mayor .....	Ward Four
Buddy Garvin .....	Ward Five
Jason Barnett .....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton .....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

### CALL TO ORDER

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*Announce the presence of a Quorum.*

### INVOCATION & PLEDGE OF ALLEGIANCE

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### ROLL CALL

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### CITIZENS COMMENTS ON NON-AGENDA ITEMS

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the June 13, 2017, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for June 21, 2017 through July 5, 2017. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, signing a lease with Miller Office Supply for lease of a copier for the Expo Office. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon, approval of a request from McAlester Public Schools to partner with them for the rental fee for the use of the Southeast Expo Center Room 103 for their "Back to School Kickoff" set for August 4, 2017 in the amount of \$315.00. *(Toni Ervin, Chief Financial Officer)*
- E. Consider and act upon, approval of a request from McAlester Public Schools to partner with them for the rental fee for the use of the Southeast Expo Center Expo Hall for their Technology Expo set for November 16 & 17, 2017 in the amount of \$1,500.00. *(Toni Ervin, Chief Financial Officer)*
- F. Concur with the Mayor's appointment of Helen Wheeler, 749 Tennessee Ave., to the Ethics Board for a term to expire February, 2020. *(John Browne, Mayor)*

**ITEMS REMOVED FROM CONSENT AGENDA**

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**PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**SCHEDULED BUSINESS**

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- 1. Discussion of the ODOT Highway 270 (Carl Albert Parkway) Traffic Signal Project. *(John Browne, Mayor)*

## Executive Summary

Discussion of the Signal Project being performed by ODOT along Carl Albert Parkway beginning at A Street and ending at Tandy Town.

- 2. Consider and act upon, approval and authorization for the Mayor to sign a Contract for Services with the McAlester Defense Support Association (MDSA) and McAlester

Defense Support Services, Inc. (MDSS) for the support of a full time office and Executive Director position for MDSS. This contract includes shared funding with the MDSA for FY 2017-2018. *(Kevin Priddle, MDSA/MDSS)*

Executive Summary

Motion to approve and authorize the Mayor to sign the Contract for Services with MDSA and MDSS.

- 3. **TABLED FROM THE JUNE 27, 2017 MEETING:** Consider and act upon, to approve the selection of Guernsey as the most suitable firm for the update of the City of McAlester Comprehensive Plan and to authorize staff to begin negotiations with Guernsey for the efforts of negotiating a contract for review, consideration, and approval by the Council. *(Jayme Clifton, Community & Economic Development)*

Executive Summary

Motion to approve the selection of Guernsey as the most suitable firm for the update of the City of McAlester Comprehensive Plan and to authorize staff to begin negotiations with Guernsey, for the efforts of negotiating a contract for review, consideration, and approval by the Council.

- 4. Consider and act upon, acceptance and authorization for the Mayor to sign the Change Order No. 2 for the Automatic Meter Reading System by Utility Technology Services, Inc. *(Toni Ervin, Chief Financial Officer, Sherri Swift, Accountant)*

Executive Summary

Staff recommends that the Council approve Change Order No. 2.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes*

**CITY MANAGER’S REPORT (Peter J. Stasiak)**

- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

**RECESS COUNCIL MEETING**

**CONVENE AS McALESTER AIRPORT AUTHORITY**

*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 27, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 5, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, approval of the selection of Guernsey as the most suitable firm for the update of the City of McAlester Comprehensive Plan and to authorize staff to begin negotiations with Guernsey for the efforts of negotiating a contract for review, consideration, and approval by the Council. *(Jayme Clifton, Community & Economic Development)*

### ADJOURN MAA

### **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 27, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending July 5, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, approval of the selection of Guernsey as the most suitable firm for the update of the City of McAlester Comprehensive Plan and to authorize staff to begin negotiations with Guernsey for the efforts of negotiating a contract for review, consideration, and approval by the Council. *(Jayme Clifton, Community & Economic Development)*
- Confirm action taken on City Council Agenda Item 4, acceptance and authorization for the Mayor to sign the Change Order No. 2 for the Automatic Meter Reading System by Utility Technology Services, Inc. *(Toni Ervin, Chief Financial Officer, Sherri Swift, Accountant)*

### ADJOURN MPWA

### **RECONVENE COUNCIL MEETING**

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### **ADJOURNMENT**

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### **CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2017 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**