



McAlester City Council

NOTICE OF MEETING

Work Session and Regular Meeting Agenda

Tuesday, October 10, 2017 – 5:30 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne Mayor
Weldon Smith Ward One
Cully Stevens Ward Two
Travis Read Ward Three
Robert Karr, Vice Mayor Ward Four
Buddy Garvin Ward Five
Jason Barnett Ward Six
Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the September 5, 2017, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for September 20, 2017 through October 3, 2017. *(Toni Ervin, Chief Financial Officer)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING CHAPTER 106, ARTICLE II, SECTION 106-28. METER INSTALLATION FEE AND CHAPTER 48 FEES, CHARGES AND SERVICE RATES, REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE OF DECEMBER 1, 2017.

SCHEDULED BUSINESS

1. Presentation and discussion of the results of an analysis performed on the utility costs and possible energy savings for the 24 facilities currently occupied by the City of McAlester along with a separate analysis performed on the Southeast Expo Center. *(Randy Wills, AMERESCO)*

Executive Summary
Discussion.

2. **TABLED FROM THE SEPTEMBER 26TH MEETING:** Consider and act upon, an Ordinance amending Chapter 106, Article II, Section 106-28. Meter Installation Fee and Chapter 48 Fees, Charges, and Service Rates; repealing all conflicting ordinances; providing for a severability clause; and establishing an effective date. *(Robert Karr, Councilman, Ward 4)*

Executive Summary
Motion to approve the amendment of the ordinance.

- 3. Consider and act upon, declaring approximately 3591 used water meters surplus property in accordance with the Code of Ordinances Sec 2-410 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec 2-411. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to declare used water meters surplus property and authorize the sale of said meters.

- 4. Consider and act upon, authorizing the Mayor to sign the Contractor’s Final Pay Estimate No. 3 and the close-out documents for the contract with Gipson Construction for construction of the 2015 CDBG Water Improvements Phase II and accept the project as completed. *(Robert Vaughan, Infrastructure Solutions Group)*

Executive Summary

Motion to authorize the Mayor to sign the Contractor’s Final Pay Estimate No. 3 of \$3,949.82 and the close-out documents for the construction of the 2015 CDBG Water Improvements Phase II located along Court Street from 4th Street to 7th Street and accept the project as completed.

- 5. Consider and act upon, an amendment to the contract with Tyler Technologies, Inc. to purchase additional software license for Electronic Citations System, including all supporting hardware, software, installation and training. *(James Stanford, IT Specialist)*

Executive Summary

Motion to approve \$40,207.00 to Tyler Technologies, Inc. to purchase additional software license for Electronic Citations System, including all supporting hardware, software, installation and training.

- 6. Consider and act upon, authorizing the Mayor to sign an Agreement between USCC Services, LLC and the City of McAlester for cellular service and hardware to be used by McAlester Police department for electronic citation system. *(James Stanford, IT Specialist)*

Executive Summary

Staff recommends authorizing the Mayor to sign an Agreement between USCC Services, LLC and the City of McAlester for cellular service and hardware to be used by McAlester Police department for electronic citation system.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the September 26, 2017, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 3, 2017. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the September 26, 2017, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 3, 2017. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Chapter 106, Article II, Section 106-28. Meter Installation Fee and Chapter 48 Fees, Charges, and Service Rates; repealing all conflicting ordinances; providing for a severability clause; and establishing an effective date. *(Robert Karr, Councilman, Ward 4)*
- Confirm action taken on City Council Agenda Item 3, declaration of approximately 3591 used water meters surplus property in accordance with the Code of Ordinances Sec 2-410 and authorize the City Manager to sell them in accordance with the Code of Ordinances Sec 2-411. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, authorization for the Mayor to sign the Contractor's Final Pay Estimate No. 3 and the close-out documents for the contract with Gipson Construction for construction of the 2015 CDBG Water Improvements Phase II and accept the project as completed. *(Robert Vaughan, Infrastructure Solutions Group)*

ADJOURN MPWA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2017 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk