

The McAlester City Council met in a Regular session on Tuesday, November 28, 2017, at 6:00 P.M. after proper notice and agenda was posted, November 22, 2017 at 1:45 P.M.

### **Call to Order**

Mayor Browne called the meeting to order.

William J. Ervin gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, Cully Stevens, Travis Read, Robert Karr, Buddy Garvin, Jason Barnett & John Browne  
Absent: None  
Presiding: John Browne, Mayor

Staff Present: Peter J. Stasiak, City Manager; David Horinek, Public Works Director; Toni Ervin, CFO; Mel Priddy, Community Services Director; Jayme Clifton, Community Development Director; William J. Ervin, City Attorney and Cora Middleton, City Clerk

### **Recognition and Awards**

Mayor Browne recognized the individuals involved in the creation and completion of the Bomb display located at the south entrance of McAlester

Each of the members received a flashlight and a Certificate of appreciation.

### **Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

There were no comments from citizens.

### **Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the October 10, 2017, Regular Meeting of the McAlester City Council. (Cora Middleton, City Clerk)

B. Approval of Claims for November 8, 2017 through November 21, 2017. (*Toni Ervin, Chief Financial Officer*) In the following amounts: General Fund - \$131,803.52; Parking Authority - \$189.72; Nutrition - \$1,968.76; Employee Retirement - \$15,672.83; Police Grant Fund - \$738.00; State Forfeiture Fund - \$738.00; Tourism Fund - \$2,859.64; SE Expo Center - \$6,312.69; E-911 - \$6,807.87; Economic Development - \$729.00; CDBG Grants Fund - \$83,073.22; Fleet Maintenance - \$9,907.92; Worker's Compensation - \$941.68; CIP Fund - \$220,380.87; Technology Fund - \$16,481.21 and Stormwater Fund - \$17,899.99.

C. Consider and act upon, approval of the Schedule of Council and Authorities 2018 Regular meeting dates. (*Cora Middleton, City Clerk*)

Councilman Read requested that item "C" be removed for individual consideration.

A motion to approve Consent Agenda items "A and B" was made by Councilman Smith and seconded by Vice-Mayor Karr. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Karr, Stevens, Read, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

### **Items Removed from Consent Agenda**

C. Consider and act upon, approval of the Schedule of Council and Authorities 2018 Regular meeting dates. (*Cora Middleton, City Clerk*)

Councilman Read commented that the last meeting date was on Christmas Day and he suggested changing that date while the Council was considering the item. He suggested changing the date to Wednesday, December 26, 2018.

A motion, to approve the Schedule of Council and Authorities 2018 Regular meeting dates with the suggested change, was made by Councilman Read and seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Stevens, Karr, Garvin, Barnett & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

### **Scheduled Business**

1. Presentation of the McAlester Regional Health Center Audit for Fiscal Year 2017. (*Darryl Linnington, MRHC Chief Financial Officer*)

Executive Summary

Presentation.

David Keith, MRHC Chief Executive Officer and his staff presented the McAlester Regional Health Center Audit for Fiscal Year 2017. During the presentation the Fiscal Year 2017 Audit was reviewed and the Hospital's projects were highlighted.

There was no vote on this item.

2. Discussion and update on Financials. (*Toni Ervin, Chief Financial Officer*)  
Executive Summary  
Presentation.

CFO Ervin presented the financial update and status of the City of McAlester as of October 31, 2017. During her presentation Ms. Ervin explained that General Fund Revenues were above budget and the expenses were below budget. She then commented that the MPWA revenues were one percent (1%) above budget and the expenses were three percent (3%) below budget. She then reviewed the other reports that were included in the packet.

There was a brief discussion concerning the checks and balances that were in place to safe guard the City's finances, the processes that purchases went through for approval and the internal audits that had been performed.

There was no vote on this item.

3. Discussion and possible action for a pledge of funds for the construction and/or expansion of a Sports Complex in the City of McAlester. (*Aaron Heathcock, Sertoma Club*)  
Executive Summary  
Discussion and possible action.

Aaron Heathcock addressed the Council updating them on the status of the proposed expansion of a Sports Complex in the City of McAlester. He informed the Council that a couple of options had been looked at with locations that would be suitable for the project. He explained, of the two (2) locations, that Mike Deak would be the best location for the City. He added that during discussion with supporters the City's commitment was always inquired about and the felt that once the City made a definite commitment the other donors would step up.

There was discussion concerning the projected cost of the proposed complex, the funding that was available from the City, the survey not reaching many people, opposition to having this located at Mike Deak, and insuring that both male and female athletes were accommodated.

After discussion, Councilman Read moved to pledge \$350, 000.00 for the construction and/or expansion of a Sports Complex in the City of McAlester, to be released when the \$950,000.00 balance is raised. The motion was seconded by Mayor Browne.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Karr, Garvin & Mayor Browne

NAY: Councilman Barnett, Smith & Stevens

Mayor Browne declared the motion carried.

4. Consider and act upon, authorizing the purchase of one new and unused 2018 Ford F-150 4 Wheel Drive Work Truck on State of Oklahoma Vehicle Contract SW35 pursuant to Section 2-382 of the McAlester City Code. (*Peter Stasiak, City Manager*)

Executive Summary

Motion to approve the purchase of one new and unused 2018 F-150 4 Wheel Drive Work Truck.

Manager Stasiak addressed the Council explaining that this vehicle was for the UTM Superintendent. He added that this vehicle would allow him to go into a variety of areas and situations.

A motion was made by Councilman Read and seconded by Councilman Smith to authorize the purchase of one new and unused 2018 Ford F-150 4 Wheel Drive Work Truck on State of Oklahoma Vehicle Contract SW35 pursuant to Section 2-382 of the McAlester City Code. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Barnett, Stevens & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

6. Consider and act upon, acceptance and authorize the Mayor to sign Change Order No. 1 from Allen Oilfield Electric, LLC for an additional 73 days for the completion of the High Service Pump Motor Control Center Replacement at the McAlester Water Treatment Plant. There is no increase/decrease in the contract value. (*David Horinek, Public Works Director*)

Executive Summary

Staff recommends acceptance and authorization for the Mayor to sign Change Order No. 1 from Allen Oilfield Electric, LLC for an additional 73 days on the High Service Pump Motor Control Center Replacement Contract.

Dale Burke, P.E. President Infrastructure Solutions Group, LLC addressed the Council explaining that the contractor had experienced a delay in the delivering of the equipment. He added that pumps three (3) and four (4) had been installed and the City was waiting to install pumps one (1) and two (2). Mr. Burke stated that this would extend the contract to December 26, 2017.

There was a brief discussion concerning the delay, how the pumps were running and the contractor staying at the water plant during the water line break to make sure that everything was working.

A motion was made by Councilman Smith and seconded by Councilman Read to accept and authorize the Mayor to sign Change Order No. 1 from Allen Oilfield Electric, LLC for an additional 73 days for the completion of the High Service Pump Motor Control Center

Replacement at the McAlester Water Treatment Plant. There is no increase/decrease in the contract value. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Barnett, Stevens, Karr & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

5. Discussion and possible action, on approval of an agreement with KEDDO to accept the release and transfer of one used semi-tractor and one used tanker. (*Brett Brewer, Fire Chief*)

Executive Summary

Motion to approve the agreement.

Manager Stasiak addressed the Council explaining that KEDDO had offered the City a used tanker and a semi-truck for use in the Fire Department's fleet.

There was a brief discussion concerning the condition of the equipment and what was needed to put them in use.

A motion was made by Councilman Smith and seconded by Councilman Read to approve an agreement with KEDDO to accept the release and transfer of one used semi-tractor and one used tanker. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Barnett, Stevens, Karr, Garvin & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

7. Discussion of public infrastructure/capital improvements sales tax proposal including scope, objectives, proposed language, and timeline. (*Peter Stasiak, City Manager*)

Executive Summary

Discussion.

Manager Stasiak addressed the Council explaining that the City needed direction on where the Council wanted to head with the sales tax issues that were expiring in 2018. He commented that the City had heard from many entities including the hospital and school district.

Attorney Ervin addressed the Council distributing sample documents and explaining documents that were needed to call and set a date for a Special Election.

There was discussion among the Council including Attorney Ervin concerning how the propositions would be worded, how this could affect the citizens, what the City's water sales were, looking at how the City maintained things, what the City's priority was, making the language of the propositions more specific and following the guidelines indicated by the survey that had been put out by the City.

Attorney Ervin stated that he would have the documents at the next meeting.

There was no vote on this item.

### **New Business**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

There was no new business.

### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak reported that the City would be offering Ethics classes on December 7<sup>th</sup> and 8<sup>th</sup>. He added that these classes would be extended to all committees and would be available online for all employees that could not make the live class.

Attorney Ervin added that the Ethics Board had requested that the City Council, City Attorney and the City Clerk also attend one of these classes.

### **Remarks and Inquiries by City Council**

Councilman Stevens inquired about a water leak on 3<sup>rd</sup> Street. Manager Stasiak stated that the City would eventually get to the matter and repair the line.

Councilman Read commented about the new Emergency Management facility opening soon and asked if the 911 Dispatch was going to be in that facility. He also asked about the 911 funding from the County and asked if Manager Stasiak would check with the County about their intentions. Manager Stasiak stated that there had not been any discussions on moving 911, but there had been multiple discussions concerning the cost to move 911 to that facility and he would look into the County's intentions.

Councilman Barnett asked if ODOT could be contacted about information signage on the bypass. Manager Stasiak stated that he would get with ODOT to see where they were with the signs.

Councilman Smith, Karr and Garvin did not have any comments for the evening.

### **Mayor's Comments and Committee Appointments**

Mayor Browne inquired about the process that Severn Trent, the company that managed the Water Treatment Plant, used to purchase the chemicals that were used at the Plant. He added that a national company that Severn Trent used had local employees. Manager Stasiak commented that the company was moving toward a new chemical that was supplied by a Pittsburg County company.

Mayor Browne stated that November 30, 2017, beginning at 6:00 P.M., the mockup of the Down Town Streetscape would be open to everyone. He commented that this would give everyone an idea of what the Down Town area could look like.

Recess Council Meeting

Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Stevens.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Stevens, Karr, Garvin, Barnett, Read & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 8:21 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 8:22 P.M.

Adjournment

There being no further business to come before the Council, Vice-Mayor Karr moved for the meeting to be adjourned. The motion was seconded by Councilman Smith. There was no discussion, and the vote was taken as follows:

AYE: Councilman Karr, Smith, Stevens, Read, Garvin, Barnett & Mayor Browne  
NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 8:23 P.M.

ATTEST:

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John Browne, Mayor

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Cora Middleton, City Clerk