



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, March 13, 2018 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

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| John Browne | Mayor |
| Weldon Smith | Ward One |
| Cully Stevens | Ward Two |
| Travis Read | Ward Three |
| Robert Karr, Vice Mayor | Ward Four |
| Buddy Garvin | Ward Five |
| Jason Barnett | Ward Six |
| Peter J. Stasiak | City Manager |
| William J. Ervin | City Attorney |
| Cora M. Middleton | City Clerk |

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the February 13, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for February 21, 2018 through March 6, 2018. *(Toni Ervin, Chief Financial Officer)*
- C. Concur with the Mayor's appointment of Ira Brinlee to the Pittsburg County Regional Expo Authority Board for a term to expire on June 30, 2020. *(John Browne, Mayor)*
- D. Consider and act upon, authorizing the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C. for consultant services for the period of July 1, 2018 through June 30, 2019. *(Toni Ervin, Chief Financial Officer)*
- E. Consider and act upon, authorizing the Mayor to sign the attached "Outlay Report and Request for Reimbursement for Construction Programs" for Project 3-40-0057-015-2017 "Rehabilitate Runway 2/20 and Connecting Taxiways (Design Only)". *(David Horinek, Public Works Director)*
- F. Consider and act upon, approval of a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A, LLC. *(Joe Ervin, City Attorney)*
- G. Consider and act upon, authorization for the Mayor to sign the application for Voya Annuity Company for administration and investment of employee matching funds for our 457(b) plan. *(Toni Ervin, Chief Financial Officer)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA;
AMENDING MCALESTER CITY CODE CHAPTER 62, LAND
DEVELOPMENT, PLANNING, ZONING AND SUBDIVISIONS,
ARTICLE IV, DIVISION 2, SECTION 62-256, R-1B SINGLE-FAMILY**

RESIDENTIAL DISTRICT, SECTION 62-258, R-2 TWO-FAMILY DWELLING (DUPLEX) DISTRICT, AND SECTION 62-259, R-3 MULTIPLE-FAMILY DWELLING DISTRICT; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.

AN ORDINANCE AMENDING CHAPTER 22, BUSINESSES, OF THE McALESTER CITY CODE, CREATING ARTICLE VIII, MOBILE FOOD VENDORS; AMENDING CHAPTER 48, FEES, CHARGES AND SERVICE RATES, CREATING ARTICLE VIII, MOBILE FOOD VENDORS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.

SCHEDULED BUSINESS

1. Discussion and update on water project and concerns. *(Dalton Carlton, Utility Maintenance, Walt Herring, Inframark, Robert Vaughan, Infrastructure Solutions Group)*

Executive Summary
Discussion.

2. Consider and act upon, an ordinance amending McAlester City Code Chapter 62, Land Development, Planning, Zoning and Subdivisions, Article IV, Division 2, Section 62-256, R-1B Single-family residential district, Section 62-258, R-2 Two-family dwelling (duplex) district, and Section 62-259, R-3 Multiple-family dwelling district; repealing all conflicting ordinances, and providing for severability. *(Jayme Clifton, Community and Economic Development Director)*

Executive Summary

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 62, Land Development, Planning, Zoning and Subdivisions, Article IV, Division 2, Section 62-256, R-1B Single-family residential district, Section 62-258, R-2 Two-family dwelling (duplex) district, and Section 62-259, R-3 Multiple-family dwelling district; repealing all conflicting ordinances, and providing for severability, and authorizing the Mayor to sign the ordinance.

3. Consider and act upon, an ordinance amending Chapter 22, Businesses, of the McAlester City Code by creating Article VIII, Mobile Food Vendors; amending Chapter 48, Fees, Charges and Service Rates, creating Article VIII, Mobile Food Vendors; repealing all conflicting ordinances, and providing for severability. *(Jayme Clifton, Community and Economic Development Director)*

Executive Summary

Motion to act upon and approve the above ordinance amending Chapter 22, Businesses, of the McAlester City Code by creating Article VIII, Mobile Food Vendors; amending Chapter 48, Fees, Charges and Service Rates, by creating Article VIII, Mobile Food Vendors, repealing all conflicting ordinances, providing for severability, and authorizing the Mayor to sign the ordinance.

- 4. Consider and act upon, authorizing the Mayor to sign Change Order # 1 from KATCON Inc., in the amount of \$1,424.05 for the addition of removing and replacing failed and heaved pavement at two locations adjacent to the Cardinal Lane Curb and Gutter Improvements project. The failures were noticed as repair work began. The first location is at 2009 Cardinal Lane and the second location is at 2001 Cardinal Lane. *(Robert Vaughan, Infrastructure Solutions Group)*

Executive Summary

The recommendation is to authorize the Mayor to sign Change Order # 1 from KATCON Inc., in the amount of \$1,424.05 for the addition of removing and replacing failed and heaved pavement at two locations adjacent to the Cardinal Lane Curb and Gutter Improvements project. The failures were noticed as repair work began. The first location is at 2009 Cardinal Lane and the second location is at 2001 Cardinal Lane.

- 5. Submission, and Presentation of the 5-Year Capital Improvements Plan for FY 2018/19-2022/23. *(Peter Stasiak, City Manager)*

Executive Summary

Presentation.

- 6. Consider and act upon, to accept the resignation of Councilman Weldon Smith as Chairman of the McAlester Southside Area Reinvestment Review Committee and to confirm the Mayor’s appointment as replacement to the Chairperson.

Executive Summary

Confirm the Mayor’s appointment as Chairperson of the Southside Area Reinvestment Review Committee.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the February 27, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 6, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization for the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C. for consultant services for the period of July 1, 2018 through June 30, 2019. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item E, authorization for the Mayor to sign the attached “Outlay Report and Request for Reimbursement for Construction Programs” for Project 3-40-0057-015-2017 “Rehabilitate Runway 2/20 and Connecting Taxiways (Design Only)”. *(David Horinek, Public Works Director)*
- Confirm action taken on City Council Agenda Item G, authorization for the Mayor to sign the application for Voya Annuity Company for administration and investment of employee matching funds for our 457(b) plan. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 5, the submission and presentation of the 5-Year Capital Improvements Plan for FY 2018/19-2022/23. *(Peter Stasiak, City Manager)*

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CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the February 27, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 6, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item D, authorization for the Mayor to sign an Annual Engagement Letter with Crawford & Associates, P.C. for consultant services for the period of July 1, 2018 through June 30, 2019. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item G, authorization for the Mayor to sign the application for Voya Annuity Company for administration and investment of employee matching funds for our 457(b) plan. *(Toni Ervin, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item 4, authorization for the Mayor to sign Change Order # 1 from KATCON Inc., in the amount of \$1,424.05 for the addition of removing and replacing failed and heaved pavement at two locations adjacent to the Cardinal Lane Curb and Gutter Improvements project. The failures were noticed as repair work began. The first location is at 2009 Cardinal Lane and the second location is at 2001 Cardinal Lane. *(Robert Vaughan, Infrastructure Solutions Group)*
- Confirm action taken on City Council Agenda Item 5, the submission and presentation of the 5-Year Capital Improvements Plan for FY 2018/19-2022/23. *(Peter Stasiak, City Manager)*

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RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2018 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk