



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, May 22, 2018 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens, Interim Vice Mayor	Ward Two
Travis Read	Ward Three
James Brown	Ward Four
Buddy Garvin	Ward Five
Jason Barnett	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION AND AWARDS

Employee of the Month for May, 2018 is Patrolman Jonathan O'Dell of the McAlester Police Department. *(John Browne, Mayor)*

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the April 24, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the May 8, 2018, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for May 2, 2018 through May 15, 2018. *(Toni Ervin, Chief Financial Officer)*
- D. Accept and place on file the Oklahomans for Independent Living 3rd^d Quarter report for the months of January through March, 2018. *(Pam Pulchny, Executive Director)*
- E. Consider and act upon, a "Pledge and Guarantee" document which authorizes the annual renewal of the City of McAlester's Participation Agreement with the Association for Landfill Financial Assurance (ALFA). *(Peter Stasiak, City Manager)*
- F. Consider and act upon, a request from the Pittsburg County Chapter NAACP to use the Michael J. Hunter Park, 14th and Chickasaw, Oklahoma on Saturday, June 16, 2018 from 9:00 a.m. until 5:00 p.m. to hold the Juneteenth Celebration. *(Cora Middleton, City Clerk)*
- G. Consider and act upon, authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000. *(Peter Stasiak, City Manager)*
- H. Consider and act upon, authorizing the Mayor to sign an agreement with "Feed the Need Foundation for Rural Oklahoma" (KEDDO) for funding of the City of McAlester's Title III nutrition centers. *(Mel Priddy, Community Services Director)*

- I. Consider and act upon, authorizing the Mayor to sign a contract between the City of McAlester and Pride-in-McAlester for funding in the amount of \$60,000. *(Stephanie Giacomo, Executive Director)*
- J. Consider and act upon, receipt of the Permit No. WL000061180056 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the 2017 CDBG Water System Improvements for the City of McAlester. *(Dalton Carlton, Utility Maintenance)*
- K. Consider and act upon, approval of Ward 4 Councilman James Brown attending the New Municipal Officials Institute on June 28, 2018 at the Tulsa Tech, Lemley Campus in Tulsa, OK. *(Cora Middleton, City Clerk)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

A PUBLIC HEARING ON THE PROPOSED BUDGET FOR FY 2018/2019 FOR THE CITY OF MCALESTER.

SCHEDULED BUSINESS

1. Consider and act upon, Building Demolition & Site Clearance Contracts with Henry Moss dba Moss Trucking in the sum of \$5,985.00. *(Jayme Clifton, Community & Economic Development Director)*

Executive Summary

Motion to award Building Demolition & Site Clearance Contracts with Henry Moss dba Moss Trucking in the sum of \$5,985.00 and to authorize the Mayor to execute the respective Building Demolition & Site Clearance Contract.

2. Consider and act upon, accepting the bid amount of \$39,905.00 from Built Right Construction, LLC, and authorizing the Mayor to sign the Notice of Award for the Canal Wall Repair, 8th and Kiowa Avenue. *(Robert Vaughan, Infrastructure Solutions Group, LLC)*

Executive Summary

The recommendation is to accept the bid from Built Right Construction, LLC for a total of \$39,905.00 and authorize the Mayor to sign the Notice of Award for the Canal Wall Repair, 8th & Kiowa Avenue.

- 3. Consider and act upon, Amendment No. 3 to the consulting and design services agreement for AIP Project 3-40-0057-016-2018 (Rehabilitate Runway 2/20 and Connecting Taxiways) with LBR, Inc. *(David Horinek, Public Works Director)*

Executive Summary

Motion to approve and authorize the Mayor to sign Amendment No. 3 to the consulting and design services agreement to provide construction administration and testing services for the Rehabilitation of Runway 2/20 and Connecting Taxiways AIP Project 3-40-0057-016-2018 at the McAlester Airport.

- 4. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester’s Fire Department’s portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the cost of painting the McAlester Fire Departments 2010 Freightliner and 5,000 gallon potable water tank. The cost of the painting not to exceed \$2300.00. Payment will be made with funds from the City of McAlester’s Fire Department’s portion of the county quarter cent excise tax for fire services.

- 5. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion.

- 6. Consider and act upon, authorizing the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the next 3 fiscal years of 2018-2019, 2019-2020, and 2020-2021. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to authorize the Mayor to sign the Engagement Letter with Finley & Cook, PLLC.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the May 8, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending May 15, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, Amendment No. 3 to the consulting and design services agreement for AIP Project 3-40-0057-016-2018 (Rehabilitate Runway 2/20 and Connecting Taxiways) with LBR, Inc. *(David Horinek, Public Works Director)*
- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the next 3 fiscal years of 2018-2019, 2019-2020, and 2020-2021. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the May 8, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C regarding claims ending May 15, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item E, a “Pledge and Guarantee” document which authorizes the annual renewal of the City of McAlester’s Participation Agreement with the Association for Landfill Financial Assurance (ALFA). *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item J, receipt of the Permit No. WL000061180056 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 3,250 linear feet of six (6) inch HDPE and PVC potable water line and all appurtenances to serve the 2017 CDBG Water System Improvements for the City of McAlester. *(Dalton Carlton, Utility Maintenance)*
- Confirm action taken on City Council Agenda Item 2, acceptance of the bid amount of \$39,905.00 from Built Right Construction, LLC, and authorizing the

Mayor to sign the Notice of Award for the Canal Wall Repair, 8th and Kiowa Avenue. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

- Confirm action taken on City Council Agenda Item 6, authorization for the Mayor to sign an Engagement Letter with Finley & Cook, PLLC for audit services for the next 3 fiscal years of 2018-2019, 2019-2020, and 2020-2021. (*Toni Ervin, Chief Financial Officer*)

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the April 24, 2018 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of May, 2018. (*Toni Ervin, Chief Financial Officer*)

ADJOURN MRTA

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP
- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: IAFF
- Proposed Executive Session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter Stasiak

RECONVENE INTO OPEN SESSION

- Consider and act upon, the proposed FOP Contract.
- Consider and act upon, the proposed IAFF Contract.

- Consider and act upon, the evaluation and contract of City Manager, Peter Stasiak.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2018 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk