



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, August 28, 2018 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne ..... Mayor  
Weldon Smith ..... Ward One  
Cully Stevens, Vice Mayor ..... Ward Two  
Travis Read ..... Ward Three  
James Brown ..... Ward Four  
Buddy Garvin ..... Ward Five  
Zach Prichard ..... Ward Six  
Peter J. Stasiak ..... City Manager  
William J. Ervin ..... City Attorney  
Cora M. Middleton ..... City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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#### **ROLL CALL**

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## **RECOGNITION AND AWARDS**

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Recognition of the volunteers and city employees that participated in the construction and set up of the ADA Playground in Chadick Park. *(John Browne, Mayor)*

## **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

## **CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the August 14, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for August 8, 2018 through August 21, 2018. *(Toni Ervin, Chief Financial Officer)*
- C. Concur with the Mayor's reappointment of Sam Wampler to the McAlester Stormwater Advisory Committee for a term to expire on August 31, 2021. *(John Browne, Mayor)*
- D. Concur with the Mayor's reappointment of Chris Plunkett to the McAlester Board of Ethics for a term to expire on August 31, 2022. *(John Browne, Mayor)*
- E. Concur with the Mayor's appointment of DaMaria Maddox to the McAlester Expo Board for a term to expire on June 30, 2022. *(John Browne, Mayor)*
- F. Consider and act upon, authorizing the Mayor to sign an addendum to our existing agreement with ACC Business for managed Internet Service for ISP, 100 mbps Fiber, New Police Station (Federal Building). *(James Stanford, IT Computer Support Specialist, Joe Breeden, BizTel)*
- G. Consider and act upon, to accept the resignation of Councilman Weldon Smith as Chairman of the McAlester Downtown Area Reinvestment Review Committee and to confirm the Mayor's appointment of Zach Prichard as his replacement as Chairperson. *(John Browne, Mayor)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

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## **PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

## **SCHEDULED BUSINESS**

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1. Consider and act upon, approving the unified Branding and use of the NEW City of McAlester Logo, presented by Billy Sumner, Tourism/Expo Manager. *(Billy Sumner, Expo Manager)*

### Executive Summary

Motion to approve the unified Branding and use of the NEW City of McAlester Logo, across all platforms and departments.

2. Consider and act upon, the approval of the Safe Routes to School Resolution for planning of safer and easier routes for children and their families to walk or bike to school, allowing kids to be physically active on a daily basis. *(Jayme Clifton, Community & Economic Development Director)*

### Executive Summary

Motion to act upon and approve the Complete Streets Resolution and authorizing the mayor to sign the resolution.

3. Consider and act upon, authorizing the Mayor to sign Change Order # 1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue. *(Robert Vaughan, Infrastructure Solutions Group)*

### Executive Summary

Motion to authorize the Mayor to sign Change Order #1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue. Funding for this project is to be provided by the Stormwater Fund. There will be no additional days added to the completion time.

4. Consider and act upon, to approve a service contract between the City of McAlester and Jerry Whorton LLC, dba Consolidated Benefits Resources to provide services for workers' compensation claims administration. *(Peter Stasiak, City Manager)*

### Executive Summary

Approve and authorize the Mayor to sign a service contract between the City of McAlester and Jerry Whorton LLC, dba Consolidated Benefits Resources to provide services for workers' compensation claims administration.

5. Discussion on Monthly Financial update. *(Toni Ervin, Chief Financial Officer)*

### Executive Summary

Discussion on City of McAlester's Financial update.

- 6. Consider and act upon, to approve a developer agreement in form only, for “The Shops At McAlester Project”, located at the corner of 14<sup>th</sup> Street and the George Nigh Expressway, in the City of McAlester, Oklahoma. *(William Ervin, City Attorney)*

Executive Summary

The attached Draft Developer Agreement has been approved by the Southside Area Reinvestment Development Review Committee, and is ready for consideration and approval or modification by the council as to form only.

**NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER’S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 14, 2018, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending August 21, 2018. *(Toni Ervin, Chief Financial Officer)*

**ADJOURN MAA**

**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 14, 2018, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*

- Confirm action taken on City Council Agenda Item B regarding claims ending August 21, 2018. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, authorization for the Mayor to sign Change Order # 1 from MJM Construction, LLC in the amount of \$4,875.00. The additional work is to add a concrete wall section 8 foot by 24 foot with gravel drain and 1 foot wide floor section by 121 foot for the Canal Wall and Floor Repair, 910 E. Park Avenue. *(Robert Vaughan, Infrastructure Solutions Group)*

#### ADJOURN MPWA

#### CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

*Majority of a Quorum required for approval*

- Approval of the Minutes from the July 24, 2018 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of August, 2018. *(Toni Ervin, Chief Financial Officer)*

#### ADJOURN MRTA

#### MCALESTER ECONOMIC DEVELOPMENT AUTHORITY

*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 24, 2018 Regular Meeting of the McAlester Economic Development Authority. *(Cora Middleton, City Clerk)*
- Consider and act upon, to approve a Developer Agreement for the Shops at McAlester Project located at 14<sup>th</sup> Street and George Nigh Expressway in the City of McAlester, Oklahoma. *(William Ervin, City Attorney)*
- Consider and act upon, to approve a Resolution of the McAlester Economic Development Authority to facilitate administration of the funds allocated to the MEDA from TIF District Number 1 for the City of McAlester. *(William Ervin, City Attorney)*

#### ADJOURN MEDA

#### ADJOURNMENT

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**CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2018 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**