

The McAlester City Council met in a Regular session on Tuesday, November 27, 2018, at 6:00 P.M. after proper notice and agenda was posted, November 26, 2018 at 10:45 A.M.

### **Call to Order**

Mayor Browne called the meeting to order.

Councilman Garvin gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

Council Roll Call was as follows:

Present: Travis Read, James Brown, Buddy Garvin, Zach Prichard & John Browne  
Absent: Weldon Smith & Cully Stevens  
Presiding: John Browne, Mayor

Staff Present: Pete Stasiak, City Manager; Toni Ervin, Asst. City Manager; Brett Brewer, Fire Chief; David Horinek, Public Works Director; William J. Ervin, City Attorney and Cora Middleton, City Clerk

### **Citizens Comments on Non-Agenda Items**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

There were no citizen's comments.

### **Consent Agenda**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the November 13, 2018, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for November 7, 2018 through November 20, 2018. *(Toni Ervin, Assistant City Manager)* In the following amounts: General Fund - \$116,632.08; Parking Authority - \$166.37; Nutrition - \$2,134.99; Tourism Fund - \$3,156.17; SE Expo Center - \$5,168.14; E-911 - \$6,610.98; Economic Development - \$587.17; Grants & Contributions - \$475.48; Fleet Maintenance - \$6,593.67; Worker's Compensation - \$1,750.00; CIP Fund - \$24,720.00; Technology Fund - \$4,198.85; Stormwater Fund - \$70.23 and Infrastructure Fund - \$10,262.62.

- C. Consider and act upon, approval of a Resolution to extend the term of the Cable Television Permit with Vyve Broadband A, LLC. (*William Ervin, City Attorney*) Resolution No. 18-21.

Councilman Smith Read moved to approve the Consent Agenda. The motion was seconded by Councilman Garvin.

Councilman Brown asked if the City had ever tried to find a second cable service. Manager Stasiak explained that the City did not have the population necessary for a second service and it was very expensive to take another provider's equipment. There was no other discussion, and the vote was taken as follows:

AYE: Councilman Read, Garvin, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

### **Scheduled Business**

1. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. (*Brett Brewer, Fire Chief*)

Executive Summary

Motion to approve the purchase of an air compressor from Tractor Supply in the amount of \$489.99 for the Emergency Response Complex. Purchases to be made with funds from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services.

Chief Brewer addressed the Council explaining that the department needed to replace the air compressor at the Emergency Response Complex. He stated that the department had obtained three (3) quotes and requested that the air compressor be purchased from Tractor Supply, which had been the lowest quote.

There was a brief discussion concerning the warranty offered on the air compressor and why this particular item had not been placed on the Consent Agenda.

A motion to approve the purchase of an air compressor from Tractor Supply in the amount of \$489.99 for the Emergency Response Complex. Purchase to be made with funds from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services was made by Councilman Read. The motion was seconded by Councilman Garvin, and the vote was taken as follows:

AYE: Councilman Read, Garvin, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

2. Consider and act upon, accepting the bid amount of \$39,750.00 from KATCON, Inc. and authorizing the Mayor to sign the Notice of Award for 2500 Pelican Drive Drainage Improvements. (*Robert Vaughan, Infrastructure Solutions Group, LLC*)

Executive Summary

The recommendation is to accept the bid from KATCON, Inc. for a total of \$39,750.00 and authorize the Mayor to sign the Notice of Award for 2500 Pelican Drive Drainage Improvements.

Robert Vaughan, Branch Manager Infrastructure Solutions Group, LLC addressed the Council explaining that bids had been received and opened on Tuesday, November 20, 2018. He stated of the four (4) bids received, KATCON had been the lowest. He added that he had confirmed with KATCON could do the project at the bid amount.

There was a brief discussion concerning the warranty that went with the project and how KATCON could do this project at the bid price.

A motion to accept the bid from KATCON, Inc. in the amount of \$39,750.00 and authorize the Mayor to sign the Notice of Award for 2500 Pelican Drive Drainage Improvements was made by Councilman Read. The motion was seconded by Councilman Garvin, and the vote was taken as follows:

AYE: Councilman Read, Garvin, Brown, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

3. Discussion on Monthly Financial update. (*Toni Ervin, Assistant City Manager*)

Executive Summary

Discussion on City of McAlester's Financial update.

Assistant Manager Ervin addressed the Council updating them on the financial status of the City as of October 31, 2018. During her update she informed the Council that the General Fund was slightly above budget. She reviewed the MPWA, the sales and use tax collections, the water sales and then the Treasury Report.

There was a brief discussion concerning the dip in sales tax and how sales tax collections were reported.

There was no vote on this item.

**New Business**

*Any matter not known, or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

Mayor Browne informed the Council that Dr. Dixon had resigned from the McAlester Regional Health Center Authority and he had not known about it in time to place it on the agenda. He explained that he had spoken with Martha Fields, APRN-CNP about filling that spot. He added that Ms. Fields had worked in the medical field for many years and would be a good fit for the Board.

There was a brief discussion concerning this being acceptable as new business.

A motion to concur with the Mayor's appointment of Martha Fields to the McAlester Regional Health Center Authority replacing Dr. Dixon for a term to expire February 28, 2024 was made by Councilman Brown. The motion was seconded by Councilman Read, and the vote was taken as follows:

AYE: Councilman Brown, Read, Garvin, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried.

### **City Manager's Report**

- Report on activities for the past two weeks.

Manager Stasiak thanked staff for taking care of the City while he was on vacation. He then informed the Council that City employees had conducted a food drive, that was promoted by Tabetha Howell, the City's Code Enforcement Officer and Cora Middleton, City Clerk, and had collected 3,764 pounds of non-perishable food. He added that the food had been given to Shared Blessings to help with their Thanksgiving food boxes.

### **Remarks and Inquiries by City Council**

Councilman Read commented on the process that had been followed to repair a water line break on his street. He complimented the employees and stated that the process had worked very well, and the break had been repaired in a timely manner.

Councilman Prichard stated that the Down Town Area TIF Committee had met on November 15, 2018 and had appointed Robin Woodley to the Committee. He stated that the plan had been discussed and another meeting had been called for December 12, 2018 at noon in the Council Chambers.

Councilman Brown asked if Carey Out Barbeque restaurant was included in the plan. He then commented on the participation in Student Government Day.

Councilman Prichard said that currently the area had not been selected but the general area that was being discussed did include the restaurant.

Councilman Garvin did not have any comments for the evening.

### **Mayor's Comments and Committee Appointments**

Mayor Browne commented that this was the time of the year to be thinking of giving and helping others out. He stated that in line with that, Carey Out Barbeque has an Angel Tree in the restaurant and it would be up until December 15, 2018.

Recess Council Meeting

Councilman Read moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Brown.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Brown, Garvin, Prichard & Mayor Browne

NAY: None

Mayor Browne declared the motion carried and the meeting was recessed at 6:18 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 6:19 P.M.

Adjournment

There being no further business to come before the Council, Councilman Read moved for the meeting to be adjourned. The motion was seconded by Councilman Prichard. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Prichard, Garvin, Brown & Mayor Browne

NAY: None

Mayor Browne declared the motion carried, and the meeting was adjourned at 6:20 P.M.

ATTEST:

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John Browne, Mayor

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Cora Middleton, City Clerk