



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, April 23, 2019 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne ..... Mayor  
Weldon Smith ..... Ward One  
Cully Stevens, Vice Mayor ..... Ward Two  
Travis Read ..... Ward Three  
James Brown ..... Ward Four  
Vacant ..... Ward Five  
Zach Prichard ..... Ward Six  
Peter J. Stasiak ..... City Manager  
William J. Ervin ..... City Attorney  
Cora M. Middleton ..... City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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#### **ROLL CALL**

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## **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

## **CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the March 26, 2019, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for April 3, 2019 through April 16, 2019. *(An-Chen Lai, Chief Finance Officer)*
- C. Consider and act upon, ratification of the Code of Conduct for the City of McAlester originally adopted October 27, 2009. (There have been no changes to the document.)
- D. Consider and act upon, authorizing the Mayor to sign the Annual Engagement Letter with Crawford & Associates, P.C., for the period of July 1, 2019 through June 30, 2020. *(An-chen Lai, Chief Financial Officer)*
- E. Accept and place on file the McAlester Defense Support Association Quarterly Report. *(Jessica Gregg, Executive Director, MDSA/MDSS)*
- F. Consider and act upon, authorizing the Mayor to sign an Agreement between Oklahomans for Independent Living and the City of McAlester for funding in the amount of \$24,000. *(Peter Stasiak, City Manager)*
- G. Consider and act upon, authorizing the Mayor to sign an Agreement between Pride in McAlester and the City of McAlester for funding in the amount of \$60,000. *(Peter Stasiak, City Manager)*
- H. Consider and act upon, authorizing the Mayor to sign an Agreement between Pittsburg County Emergency Management and the City of McAlester for funding in the amount of \$50,000 for fiscal year 2019/2020. *(Peter Stasiak, City Manager)*
- I. Concur with the Mayor's appointment of Leslie Withers to the Storm Water Advisory Committee for a term to expire on May 31, 2022. *(John Browne, Mayor)*
- J. Consider and act upon, a request for funding from Pittsburg County Child Advocacy Center in the amount of \$4,500. *(Joe Brawley, Pittsburg Co. Child Advocacy Center)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

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### **PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**PUBLIC HEARING TO PROVIDE INFORMATION AND ANSWER QUESTIONS PURSUANT TO 62 O.S. §859(B)(3), REGARDING THE PROPOSED ADOPTION OF A PROJECT PLAN AND CREATION OF A TAX INCREMENT FINANCING (TIF) DISTRICT TO BE LOCATED IN THE DOWNTOWN MAIN STREET AREA IN THE CITY OF MCALESTER.**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 110, VEHICLES FOR HIRE, ARTICLE II, DIVISION 2, SECTION 110-53, NOT ISSUED TO MINORS FELONS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

**AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA; AMENDING MCALESTER CITY CODE CHAPTER 102, TRAFFIC AND VEHICLES, ARTICLE III, OPERATION OF VEHICLES, SECTION 102-112, OPERATION OF GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES, AND PROVIDING FOR SEVERABILITY.**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2626 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2018-2019; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

### **SCHEDULED BUSINESS**

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1. Public hearing to provide information and answer questions pursuant to 62 O.S. §859(B)(3), regarding the proposed adoption of a project plan and creation of a tax increment financing (TIF) district to be located in the Downtown Main Street Area, in the City of McAlester.
2. Consider and act upon, implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC (previously Severn Trent Environmental Services, Inc.) for operation and maintenance of the City of McAlester's water facilities. *(Mike Moler, Regional Director, INFRAMARK, LLC)*

## Executive Summary

Staff recommends the implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC to include the operational changes outlined in the attached letter dated March 27, 2019.

3. Consider and act upon, an ordinance amending McAlester City Code Chapter 110, Vehicles for Hire, Article II, Division 2, Section 110-53, Not Issued to Minors or Felons; repealing all conflicting ordinances and providing for severability. *(James Brown, Ward Four Councilman)*

## Executive Summary

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 110, Vehicles for Hire, Article II, Division 2, Section 110-53, Not Issued to Minors or Felons; repealing all conflicting ordinances, providing for severability, and authorizing the Mayor to sign the ordinance.

4. Consider and act upon, an ordinance amending McAlester City Code Chapter 102, Traffic and Vehicles, Section 102-112, Operation of Golf Carts on City Streets; repealing all conflicting ordinances and providing for severability. *(Cully Stevens, Ward Two Councilman)*

## Executive Summary

Motion to act upon and approve the above ordinance amending McAlester City Code Chapter 102, Traffic and Vehicles, Section 102-112, Operation of Golf Carts on City Streets; repealing all conflicting ordinances and providing for severability and authorizing the Mayor to sign the ordinance.

5. Consider and act upon, a Resolution to adopt the Capital Improvement Program 2019/2020-2023/2024. *(Peter Stasiak, City Manager)*

## Executive Summary

Motion to approve the Resolution adopting the Capital Improvement Program for 2019/2020-2023/2024.

6. Consider and act upon, an Ordinance amending Ordinance No. 2626 which established the budget for fiscal year 2018-2019; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(An-Chen Lai, Chief Financial Officer)*

## Executive Summary

Motion to approve the budget amendment ordinance.

7. Discussion and update on Monthly Financials. *(An-chen Lai, Chief Financial Officer)*

## Executive Summary

Discussion.

**NEW BUSINESS**


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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the April 9, 2019, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending April 16, 2019. *(An-Chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 5, a Resolution to adopt the Capital Improvement Program 2019/2020-2023/2024. *(Peter Stasiak, City Manager)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the April 9, 2019, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B regarding claims ending April 16, 2019. *(An-Chen Lai, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, implementation of the Second Five Year Term of the Water System Operation and Maintenance Agreement with INFRAMARK, LLC (previously Severn Trent Environmental Services, Inc.) for operation and maintenance of the City of McAlester's water facilities. *(Mike Moler, Regional Director, INFRAMARK, LLC)*

- Confirm action taken on City Council Agenda Item 5, a Resolution to adopt the Capital Improvement Program 2019/2020-2023/2024. *(Peter Stasiak, City Manager)*

ADJOURN MPWA

**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the March 26, 2019, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of April, 2019. *(An-Chen Lai, Chief Financial Officer)*

ADJOURN MRTA

**RECONVENE COUNCIL MEETING**

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**ADJOURNMENT**

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**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2019 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**