



# McAlester City Council

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## NOTICE OF MEETING

### Special City Council Meeting Agenda

Tuesday, July 17, 2012 – 5:30 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

- Steve Harrison ..... Mayor  
Weldon Smith ..... Ward One  
John Titsworth ..... Ward Two  
Travis Read ..... Ward Three  
Robert Karr ..... Ward Four  
Buddy Garvin ..... Ward Five  
Sam Mason, Vice Mayor ..... Ward Six
- Peter J. Stasiak ..... City Manager  
William J. Ervin ..... City Attorney  
Cora M. Middleton ..... City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

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#### CALL TO ORDER

*Announce the presence of a Quorum.*

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#### ROLL CALL

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#### CITIZENS COMMENTS ON NON-AGENDA ITEMS

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

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#### CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Authorize the Mayor to sign an Agent of Record Designation letter appointing MC & H Life Agency Inc., as the City of McAlester exclusive insurance broker and Agent of Record for the City's employee benefits insurance program for plan year 2012-2013. *(Cora Middleton, City Clerk)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

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## **SCHEDULED BUSINESS**

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1. Consider and act upon authorizing the City of McAlester to implement a Citizen Participation Plan for the application process for its 2012 Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce. *(David Medley, P.E, Director of Utilities)*

### Executive Summary

Motion to approve implementing a Citizen Participation Plan for the application process to seek funding from the Oklahoma Department of Commerce through the Community Development Block Grant (CDBG) 2010 State Small Cities Program and authorize the Mayor to sign the Citizen Participation Plan.

2. Consider and act upon a Resolution authorizing the City of McAlester to seek a Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce. *(David Medley, P.E, Director of Utilities)*

### Executive Summary

Motion to approve a Resolution to seek funding from the Oklahoma Department of Commerce through the Community Development Block Grant (CDBG) 2012 State Small Cities Program and authorize the Mayor to sign the CDBG application.

3. Consider, and act upon a Work Order for Mehlburger Brawley Corporation for engineering services required for the design of construction of 14<sup>th</sup> Street/US 69 Sewer Extension. *(David Medley, P.E, Director of Utilities)*

### Executive Summary

Motion to approve and authorize the Mayor to sign the work order for Mehlburger Brawley to complete engineering services required for 14<sup>th</sup> Street/US 69 Sewer Extension for an estimated fee of \$30,400, surveying services for a fee of \$1,500 and inspection services for \$11,300 upon review and approval of by the City Attorney's Office.

4. Discussion and presentation by John Abbate of Marketing Alliance intended to help the city develop a vision and marketing plan in connection with a rebranding effort for McAlester. *(Mayor Steve Harrison)*

### Executive Summary

Develop a vision and marketing plan in connection with a rebranding effort for McAlester.

## **RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Confirm action taken on City Council Agenda Item 1, authorizing the City of McAlester to implement a Citizen Participation Plan for the application process for its 2012 Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce. *(David Medley, P.E, Director of Utilities)*
- Confirm action taken on City Council Agenda Item 2, a Resolution authorizing the City of McAlester to seek a Community Development Block Grant (CDBG) from the Oklahoma Department of Commerce. *(David Medley, P.E, Director of Utilities)*
- Confirm action taken on City Council Agenda Item 3, a Work Order for Mehlburger Brawley Corporation for engineering services required for the design of construction of 14<sup>th</sup> Street/US 69 Sewer Extension. *(David Medley, P.E, Director of Utilities)*

**ADJOURN MPWA****RECONVENE COUNCIL MEETING**

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**EXECUTIVE SESSION**

*Recess into Executive Session in compliance with Section Title 25 Section 307 C (10) et.seq. Oklahoma Statutes, to wit:*

- 1) Proposed executive session pursuant to Title 25, Sec. 307 (C) (10): All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups, supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business. More specifically a proposed expansion of an existing McAlester employer/business: (Project Spider).

**RECONVENE INTO OPEN SESSION**

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*Take any action as a result from Executive Session.*

**ADJOURNMENT**

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**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2012 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**