



McAlester City Council

NOTICE OF MEETING

Agenda

Special Meeting of the City Council

Thursday, September 3, 2009 – 6:00 pm

McAlester City Hall – Council Chambers
28 E. Washington

Kevin E. Priddle.....	Mayor
Chris B. Fiedler.....	Ward One
Donnie Condit.....	Ward Two
John Browne.....	Ward Three
Haven Wilkinson.....	Ward Four
Buddy Garvin.....	Vice-Mayor, Ward Five
Sam Mason.....	Ward Six
Mark B. Roath.....	City Manager
William J. Ervin.....	City Attorney
Cora M. Middleton.....	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

ROLL CALL

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 (B), et.seq. Oklahoma Statutes, to wit:

1. **Section 307 (B) (1) – Discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee: City Manager.**

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

SCHEDULED BUSINESS

1. Consider, and act upon, the acceptance of a letter of resignation by Mark B. Roath, City Manager.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this ____ day of _____, 2009 at ____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

September 1, 2009

Honorable Kevin E. Priddle, Mayor
Members of the City Council
City of McAlester
McAlester, Oklahoma

Dear Mayor Priddle and Members of City Council:

It has been an honor for me to serve as City Manager for the City of McAlester, and I have appreciated the experience of guiding this City since February of 2007. In working with the previous, and now current City Council, we have steadfastly moved the City of McAlester forward, which has been no easy task.

Upon my arrival here, the City had not been audited for two years, the City had not balanced its checking accounts for over 18 months, the City had no emergency fund to speak of, and the organizational structure was in disarray. Further, the City had not made any infrastructure improvements in years. We have accomplished a lot in this short time period. We have completed past due audits while continuing to improve our financial operations such as establishing a process for mid-year budget reviews, and a capital improvement plan to name a few. We have balanced our checking accounts, which are now current. We have a healthy emergency fund that has in access of \$3.4 million dollars. We have reorganized the City including separating public works into two departments, and consolidating finance related areas into a single department. In addition, we have abolished non-effective positions like the Assistant City Manager position, in favor of creating effective positions like the Planning and Community Development Director position. Moreover, we have recently hired three new department heads, i.e. Chief Financial Officer, Planning and Community Development Director, Public Works Director, and promoted a current employee to Utilities Director during this period. We have also completed much needed infrastructure improvements to the City Water Treatment Plant; constructed Komar Park, and commenced building a new Fire Station in the Kincaid Hills Addition. Besides these milestones, we have managed to control operational costs while not raising excise (sales) tax or utility rates—that is, while other Oklahoma cities have done so in order to continue their operations.

As you are aware, I recently interviewed with the City of Alamogordo, New Mexico for the position of City Manager. After the interview, I was offered the position. I have accepted the position effective October 5, 2009, as it meets my long-term family goals to live closure to my adult children. While I look forward to this new challenge, I also look back over the past few years with a great deal of appreciation and gratitude for the opportunities and experiences that the City of McAlester has offered me. I am fully confident that as my tenure with the City of McAlester comes to a close that the City will continue to move forward under the leadership of our veteran City Council, new City Manager, and capable City staff.

In closing, I am submitting this letter as my official resignation as City Manager for the City of McAlester. In so doing, I respectfully request that the City Council waive the sixty-(60)-day notice period in my Employment Agreement. If waived, my resignation with the City will be effective Saturday, September 26, 2009.

Respectfully submitted,

A handwritten signature in black ink that reads "Mark B. Roath". The signature is written in a cursive style with a large, stylized initial "M".

Mark B. Roath, Esq.
City Manager

c. Personnel File