

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Mark B. Roath
City Manager

SUBJECT: City Manager's Report

DATE: March 18, 2009

General:

1. City Surplus Property (Equipment and Vehicles): On Saturday, March 14th the City held a public auction. The City received \$42,606.90 from the event. The City Administration wants to especially thank Gary C. Crawley, Oben Weeks, and his spouse Sharon, Linda Daniels, and Butch Mellor for their part in the auction.
2. City Surplus Real Estate: In January, 2009, a Staff Subcommittee, consisting of George Marcangeli, David Medley and Mel Priddy, was appointed to look at City owned property (real estate) to determine if any lot, parcel or tract was not needed. The Subcommittee has completed its review and has identified nineteen (19) properties that could be disposed of. Within the next two weeks, the City Administration will schedule a workshop with the City Council to review the Subcommittee's surplus real estate list.

Departments:

3. Employee Recognitions: **Cliff Pitner**, Floodplain Administrator, has been appointed to a 25-member Statewide Disaster Recovery Team, which the purpose of the Team is to help cities and towns in Oklahoma before FEMA arrives on site. Harold Stewart, Fire Chief, reported that **Dustin Jenson** has been hired as a new Firefighter. Jim Lyles, Police Chief, reported that Officers **Don Hass** and **Brant Gamble** attended a Statement Analysis school; **Mike Crandall** attended a Child Interrogation School; **Dan Talbot**, **Mickey Virden**, **Richard Parker**, **Brent McAlester** attended a SWAT Supervision and Command Decision Making school; **Lloyd London** and **Kevin Hearod** attended a school on terrorism and **Lloyd London**, **Steve Nave** and **Kevin Hearod** attended CLEET courses on mental health and management.
4. Americans with Disabilities Act Board: Mel Priddy, Community Services Director, reported that the Board met on March 17th and voted to fund several city-wide ADA projects totaling \$22,171.44. In addition, the Board voted to spend \$4,943.62 to correct ADA issues at the Municipal Building.

5. Rotary Park: Mel Priddy also reported a number of new trees have been planted at Deak Park and a new Arbor has been built at Rotary Park in cooperation with the local Rotary Club.
6. Ambulance Billing: Harold Stewart, Fire Chief, has hired a part-time employee to assist his staff with the backlog of ambulance bills, which was recently reported in the McAlester News Capital. This part-time employee will be employed for approximately eight (8) weeks.
7. Replacement Ambulance: Harold Stewart also reported that the bid opening for the replacement ambulance is scheduled for Thursday, March 19th. Once bids are received and tabulated, the Fire Administration will prepare that information for City Council consideration and possible action.
8. DEA Task Force: Jim Lyles, Police Chief, reported that department officers assigned to the Task Force have been involved in a multi-county investigation that has resulted in 38 arrests. According to the Chief, these cases involved the manufacture and selling of "meth".
9. Landfill Trash Compactor: George Marcangeli, City Engineer and Public Works Director, reported that the rental Trash Compactor had been delivered, and, after training, is expected to be put in operation today.
10. Library Parking Lot: George Marcangeli reported that the Library parking lot had been stripped, bumper blocks reset, and new signs installed.
11. Stormwater Ordinance: George Marcangeli reported that a new Stormwater Ordinance will be presented to the City Council, at their April 14th meeting, for consideration, and possible action.
12. West Cherokee Clean-Up: Peter Stasiak, Planning and Community Development Director, reported that the clean-up, in and around West Cherokee, will continue until March 22, 2009. So far, debris and other materials collected have filled seven roll-off containers.
13. Annual Water Quality Report: David Medley, Utilities Director, reported that his department has completed an Annual Water Quality Report, which will be mailed to the residents of McAlester shortly. The Report format, he reported, has been changed to make it more reader friendly.
14. Enhanced Coagulation Water Treatment Plant Project: David Medley reported that the final inspection on this construction project was conducted on March 6, 2009, which several minor deficiencies were noted and are being addressed by the contractor.

15. **Water Storage Tank Inspection Report:** David Medley also reported that Steve Woodward, Water Systems Consultant with Utility Service Co. Inc., has completed an Inspection Report on the City's Above Ground Water Storage Facilities. Within the next two weeks, the City Administration will schedule a workshop with the City Council to review this Report and its findings.

Upcoming Regular City Council Meetings and Town Hall Meeting:

- **Regular Meeting**, March 24, 2009 at 6:00 p.m. in the Council Chambers at City Hall.
- **Town Meeting**, Ward Six, March 26, 2009 at 6:00 p.m., Kiamichi Vo-Tech. (Topic: Presentation by Donny Lenington, Executive Director, about the Main Street Program.)
- **Regular Meeting**, April 14, 2009 at 6:00 p.m. in the Council Chambers at City Hall.

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