

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Mark B. Roath
City Manager

SUBJECT: City Manager's Report

DATE: May 8, 2009

General:

1. Chief Financial Officer Recruitment: Mr. Chuck Rohre, with Waters Consulting Group, Inc., has advised that seventeen individuals applied for the position.
2. Director of Public Works/City Engineer: As of this report, the City has received two applications for the position. As stated in our job notice, the first review of candidate applications will take place in early June, 2009.
3. 2009 Small Cities Community Development Program: The Oklahoma Department of Commerce has recalculated the allocation for the City of McAlester at \$90,630, which requires a City match of the same amount. (Presently, the Planning and Community Development Department staff is working on the CDBG application to apply for these funds.)

Departments:

4. LEPC Hazmat/Clandestine Lab Drill: Harold Stewart, Fire Chief, reported that the Fire Administration has begun planning for this drill, which is scheduled for June 18th.
5. Bowling Alley: Pete Stasiak, Planning and Community Development Director, reported that preliminary plans have been submitted for a proposed bowling alley to be located on Hwy. 69.
6. Candlewood Suites: Pete Stasiak reported that Candlewood Suites will be opening on May 19th.
7. Grass Clippings: Elaine Thomas, Code Enforcement Officer, is reminding residents, during mowing, to not sweep grass clippings in the streets as it clogs the storm drains.
8. Law Enforcement Torch Run and "March of Dimes": Jim Lyles, Police Chief, reported that his department personnel recently participated in both events.

9. "Click It or Ticket": Jim Lyles reports that his department personnel will be participating in the upcoming campaign, which begins May 18th and runs through the 31st. This campaign is aimed at seat belt use during operation of a motor vehicle.
10. New Tractors: David Medley, Utilities Director, reported that the two tractors purchased for the East and West Wastewater Treatment Plants have been delivered and are now in use.
11. Water Storage Tank Request for Proposals: David Medley, and his staff, is developing a Request for Proposals to seek bids on repairing the City's various water storage tanks. He plans to have the RFP completed by next week, which will then be advertised.
12. 14th Street/Village Boulevard Utility Extension Projects: David Medley reported that the bid opening for both of these utility projects is scheduled for May 14th.

Upcoming Regular City Council Meetings:

- **Regular Meeting**, May 26, 2009 at 6:00 p.m. in the Council Chambers at City Hall.
- **Regular Meeting**, June 9, 2009 at 6:00 p.m. in the Council Chambers at City Hall.

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