

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Mark B. Roath
City Manager

SUBJECT: City Manager's Report

DATE: May 21, 2009

General:

1. Director of Public Works/City Engineer: As of this report, the City has received four applications for the position. As stated in our job notice, the first review of candidate applications will take place in early June, 2009.
2. Proposed Annual Operating and Capital Program Budgets: On Monday, May 18th, Mark B. Roath, City Manager, distributed his proposed Annual Operating Budget as well as Capital Program Budget to the City Council and Audit and Finance Advisory Committee as required by the new City Charter. Note: These documents are now available for public review, in person at the City Clerk's Office during normal business hours, and via the City's website.

Departments:

2. Cemeteries: Mel Priddy, Community Services Director, reported that department personnel have been preparing the cemeteries for Memorial Day weekend.
3. Hotel Tax Information Booklet: Sherry Alessi, Assistant Chief Financial Officer, reported that her department had distributed a new booklet to all hotels/motels, which provides them with information on frequently asked questions about the tax, sample forms, and instructions on how to complete the forms, etc.
4. Carl Albert Parkway to Tandy Town Paint Stripping: Pete Stasiak, Planning and Community Development Director, reported that with the assistance of County Trustees the painting of curbs, etc., along Carl Albert Parkway to Tandy Town has been completed.
5. Building Permit Activity: Pete Stasiak reported that, year-to-date, 32 new residential permits have been issued totaling \$5,137,000 in valuation and 12 new commercial permits have been issued totaling \$30,700,100.

6. Police Activity: Jim Lyles, Police Chief, reported that criminal activity, year-to-date, include 1 rape, 1 robbery, 9 burglaries, 49 larcenies, and 2 motor vehicle thefts.

Upcoming Regular City Council Meetings:

- **Regular Meeting**, June 9, 2009 at 6:00 p.m. in the Council Chambers at City Hall.
- **Regular Meeting**, June 23, 2009 at 6:00 p.m. in the Council Chambers at City Hall.

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