



City of McAlester

City Manager's Weekly Report
For the Week ending October 20, 2007

Department activities are provided for the City Council and for general community information as follows:

City Manager

City Manager attended, along with several other staff, a Ward Three Neighborhood meeting. He also met with the City Council Wholesale Water Rate Subcommittee. And, he also met with various staff concerning the landfill operations and the need for additional street lights in Ward Three.

City Clerk

The City Clerk plans to attend the *Oklahoma Municipal League Municipal Officials Complete Guide* training scheduled for November 15th in Durant, Oklahoma.

Community Services

Community Services Director reports staff attended a KANP Managers meeting in Wilburton.

Building Maintenance crews corrected ADA violations at the Library; installed a new light in the elevator at the Library; worked on pool skimmers for the wading pool at Komar Park, and prepared Connelly Park for Skate Fest during this period.

Cemetery crews made five interments.

Land Maintenance crews applied fire ant bait to areas at the McAlester Airport, Oakhill Cemetery as well as sections along the railroad tracks between Strong Boulevard and Tandy Town. And, crews repaired Christmas lights and trimmed hedges on Carl Albert Parkway.

Recreation crews moved bleachers, tables, chairs and tents to Connelly Park in preparation for the Skatepark Fun Fest event. Crews reported that the event was successful, which involved 85 children.

Engineering

Airport staff prepared a hangar rental listing for the City Engineer.

Engineering staff met with the Optimist Club to coordinate *Youth in Government Day*, which will be held on Thursday, November 29th at City Hall. Engineering staff also created maps and exhibits on 4 suggested locations for the new fire station, and prepared a response to DEQ for Water Plant Consent Order No. 02-101(A).

Liquid Waste (wastewater) crews repaired the west digester, fixed the No. 1 pump on 3 MG pond, and cleaned the contact basin at the East Plant.

Utility Maintenance personnel repaired 3 water breaks; fixed 4 sewer lines; flushed a line at 1114 Hidden Valley due to discolored water; worked on 22 water meter leaks and unstopped a drain line at the Water Treatment Plant.

Water Treatment personnel poured concrete to repair street cut and filled cracks in sidewalk at the Water Treatment Plant. In addition, crews repaired the coupling on the KFC booster pump station.

EXPO Center

Expo Manager reports the following events scheduled for the period of October 22, 2007, through the period of October 29, 2007: 23rd, Bankers Award/Conservation District; 24th, Bailey Medical Seminar; 25th, Pink Ribbon Luncheon set up; 26th, Pink Ribbon Luncheon, and 27th Tony Deel Dance Convention.

Finance

Assistant City Treasurer, along with the IT Technician, installed a new version of the INCODE accounting software. She also continued work, along with a

representative from Crawford and Associates, on reconciling all City bank accounts.

IT Technician reports installing a new router at the West Wastewater Treatment Plant; setting up e-mail accounts for members of the City Council, which members can be contacted by typing their name@cityofmcalester.com. For example, John.Doe@cityofmcalester.com.

Total collections for the Utility Office, which included rentals; business licenses; dumpsters, swimming pools; Code enforcement; Expo; softball; fines; dog pound licenses; water; sewer; garbage; landfill; reimbursements and/or any other applicable fees were \$221,748.61.

Fire

Fire personnel responded to 38 ambulance runs; 5 fire alarms; 9 private ambulance runs, 1 air evacuation, and 1 non-reportable hazardous materials spill during this period.

Police

Police Chief and Assistant Police Chief attended a citizens' meeting at the Kiowa Housing Authority to talk about animal control problems and discuss commencing a neighborhood watch program.

Public Works

Building Inspection reports issuing 1 residential building permit for a structure valued at \$240,000 and 7 commercial building permits, for remodels and new construction, totaling \$657,000 during the first part of October, 2007.

Traffic Control reports repairing a signal at Main and Monroe and installing "No Parking" signs along a portion of South 9th.

This Weekly Report is submitted for your review and information. If there is an item of particular interest to you, please let us know and we will include it in the next update.