

CITY OF McALESTER

NOTICE OF JOB OPENING

There is a **full-time** position open in the **ENGINEERING DEPARTMENT** for a **Water Plant Superintendent** at the **Water Treatment Plant**.

CLASSIFICATION: A3

PAY RANGE: \$2846.00 TO \$4211.00

DUTIES: See Attached Job Description

APPLICATION PROCEDURE: Applications may be picked up from the Personnel Division located on the second floor.

OPENING DATE: MONDAY, SEPTEMBER 17, 2007

CLOSING DATE: UNTIL FILLED

The City of McAlester is an EQUAL OPPORTUNITY EMPLOYER.

CITY of McALESTER

POSITION DESCRIPTION

POSITION TITLE: WATER TREATMENT PLANT SUPERINTENDENT

CLASSIFICATION: A3

SALARY RANGE: \$2846.00 TO \$4211.00/month

POSITION SUMMARY:

Administrative and technical work in directing the operations of the City Water Treatment Plant and pumping systems. Employee is responsible for directing the operation, maintenance and repair of the city's 12 MGD Water Treatment Plant and Raw Water Pumping Stations.

KEY FUNCTION:

1. Thorough knowledge of the principles, practices and operations of public works, particularly as they apply to the administration and operation of a Water Treatment Plant.
2. Thorough knowledge of management, principles, and practices as applies to the administration of a large water utility.
3. Knowledge of chemicals used in treatment and purification of water.
4. Considerable knowledge of budgeting and accounting principles and practices employed in a water utility.
5. Ability to manage water plant employees to effectively operate the water utility.
6. Ability to determine present and future operational needs of water treatment plant and to present them intelligently to city administration.

JOB SKILLS:

1. Experience in the operations and maintenance of Water Treatment Plants.
2. High school graduation with experience in water treatment or related fields.
3. Minimum Class "B" water license, Class "A" preferred.

WORKING CONDITIONS:

Working conditions for this position are inside and outside, extreme heat and/or cold, wet/humid conditions, intense noise levels, dirt, fumes or noxious odors, and toxic or caustic chemicals.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The City of McAlester is an Equal Opportunity Employer. ADA requires the City to provide adequate accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.